



Stockholm 2006-06-01

Dear participant of the IFEJ Congress 2006,

thank you for your registration to the IFEJ Congress in Stockholm in August 2006. We are happy to welcome approximately 60 delegates from all over the world. This letter provides you with necessary information on **important practicalities** before arriving to Stockholm.

What about travel subsidies and payment?

We are working very hard on two sources of support, the Swedish Institute and the Swedish Government, to enable you to participate in the congress. We will receive notification about our applications for subsidies in **mid June**. The subsidies we apply for is to cover your travel expenses, meaning flight ticket and accommodation, and the congress fee at a total maximum of **1700 USD**. If our applications are approved we will contact you with further instructions as soon as possible. To be considered for travel subsidies, you need to fill in the attached registration form "*Application for travel grants*" and return it by e-mail to grant@ifejstockholm2006.com, **June 9, the latest**. (The sooner the better!)

Is there a VISA requirement?

Attached to this email you will find documents with essential information about VISA.

Read through them and prepare the papers so that you can apply for a VISA as soon as we give you information about your possibilities to a grant.

To find the contact information to the Swedish embassy in your country visit www.swedenabroad.com/pages/welcome.asp . Choose your country of residence on the front page, on the top of the page to the right you'll find *Contact us*. To be able to fill in the "*Application for visa*" form you need to contact the embassy and get answers on the questions we have.

Also please note that applications for VISA is usually time consuming, it's important that you contact your embassy immediately.

Travel insurance!

Please note that there is a requirement for Travel medical insurance when you visit Sweden (and to receive a Visa). It has to cover the following:

Emergency physician care, Urgent hospital care, Travelling expenses to you native country for medical reason. The insurance must cover expenses up to 30 000 euros and be valid in all Schengen countries. You don't have to show the policy until you pick up your visa.

Don't forget to inform us in the Application form if you do have an insurance that covers the requirements. If you don't how much would it cost? And would you be able to cover that cost yourself?

STEP BY STEP

1. Fill in the attached registration form, "*Application for travel grants*" and send as soon as possible, 9th of June latest, to grant@ifejstockholm2006.com

Read through the attached information about VISA , "*Facts about entry visas*" and "*VISA country*" also contact the Swedish embassy in your country.

2. Around 15 June we will get answers on who will receive the travel grants. As soon as we know, we will let you know to!
3. If you do get a Grant you need to Apply for VISA straight away. See the attached file "*Entryvisa for conference*".

What about travels and accommodation?

At the congress website there is information about different options of accommodation and some advices on how to get here and getting around in the city of Stockholm. *Please note that the congress organising team can not provide individual delegates with hotel reservations.*

What about my contribution to the workshop?

(only for those who has registered a contribution)

A separate letter of instructions about submitting your contribution to the Sunday morning workshop on "Environmental conflicts and the role of media" has been sent out already. If you have questions regarding the workshop, please contact: sara@ifejstockholm2006.com

Is there a separate World Water Week registration?

No, we will transfer registration information about the participants that plan to take part of the World Water Week to SIWI. They will send out a WWW press-kit in late June.

Kindest regards,

IFEJ congress organising team, grant@ifejstockholm2006.com